

Job Corps

- Offers hands-on career training and education at no cost to students.
- Serves low-income young people ages 16 through 24.
- Has 125 locations across the country.
- Helps change lives!

**Success Lasts
A Lifetime!**



TRAIN for a career.

Job Corps staff works with each student to create individualized personal and career development plans that put and keep students on the track to success. The most successful students stay in the program between 1 and 2 years.

LIVE on center and make new friends.

Most students live on campus in dormitories. While enrolled in the program, students receive meals, basic medical care, and a living allowance.

LEARN the necessary academic and real-world skills to be successful.

Job Corps offers hands-on training in more than 100 career technical training areas, including Automotive Maintenance and Light Repair, Carpentry, Office Administration, and Welding. All career technical training areas are aligned with industry credentials and are designed to meet the requirements of today's careers. Job Corps also offers Advanced Training for students who want to take their education to the next level.

CONNECT with resources before and after graduation.

Job Corps graduates have the support they need to start a successful career, go to community college, or join the military. Counselors assist students with their resumes and job search, and connect them with housing and transportation options and child care services.



(800) 733-JOBS [5627]

¡Llámenos, nosotros hablamos español!

www.recruiting.jobcorps.gov



doljobcorps



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Administered by the U.S. Department of Labor, Job Corps is the nation's largest career technical training and education program for low-income young people ages 16 through 24. Job Corps is a U.S. Department of Labor Equal Opportunity Employer Program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY telephone number is (877) 889-5627.

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Wondering Who's Eligible for **Job Corps?**

**For 16- to
24-year-olds*
ready to work
toward a
successful future,
Job Corps' free
education and
career training
program is a
great place to
start.**

**The maximum age limit may be waived
if the applicant is a person with a
documented disability.*

*Young people who are school
dropouts, runaways, foster
youth, parents, or homeless
are welcome to apply.*

*Because Job Corps is a
voluntary program, students
choose to enroll in the program
and may exit at any time.*

A person is eligible for Job Corps if he or she meets the following criteria:

Is a legal U.S. resident; lawfully admitted
permanent resident alien, refugee, asylee, or parolee,
or other immigrant who has been authorized by the
U.S. attorney general to work in the United States; or
resident of a U.S. territory

- ✓ Meets low-income criteria
- ✓ Is in need of additional technical training,
education, counseling, or related assistance to
complete schoolwork or to find and keep a job
- ✓ Has signed consent from a parent or guardian if
he or she is a minor
- ✓ Has a child care plan if he or she is the parent of a
dependent child
- ✓ Does not exhibit behavioral problems that could
keep him, her, or others from experiencing Job Corps' full benefits
- ✓ Does not require any face-to-face court or
institutional supervision or court-imposed fines while
enrolled in Job Corps
- ✓ Does not use drugs illegally



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Job Corps Trades

Automotive
Auto Body/Collision
Brick
Office Administration
Carpentry
Cement
Computer Technician
Culinary Arts
Deckhand
Dental Assistant
Electrical
Facilities Maintenance
Heating Ventilation and Air Conditioning
Heavy Equipment Mechanic
Heavy Equipment Operator
Hospitality/Hotel & Lodging
Material & Distribution Operation
Medical assistant
Medical office support
Nursing assistant
Painting
Pharmacy Technician
Plastering
Plumbing
Security
Urban Forestry
Welding

*Ask your admissions counselor about prerequisites for each trade.

Job Corps

Your opportunity after foster care

Transitioning from foster care to independent living can seem overwhelming. Job Corps can help you learn the skills you need to make that step.

At Job Corps, you will:

- Receive free housing, meals, and basic medical care, as well as a living allowance.
- Get hands-on training in more than 100 career areas, including Welding, Automobile Technician, Carpentry, Culinary Arts, Computer Technician, and many more.
- Train at one of 125 centers across the nation.
- Have an opportunity to continue your education at the college level. Haven't graduated from high school? Job Corps can help you earn a high school diploma or the equivalent.

Even after you graduate, Job Corps will help you find:

- Career opportunities
- Housing and transportation options
- Child care services

Contact Job Corps to find out about the centers closest to you.



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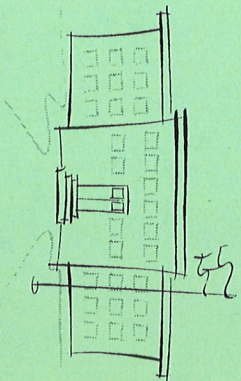
SUCCESS LASTS A LIFETIME

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HOW CAN JOB CORPS BENEFIT YOUR SCHOOL?

**Make us a Part of Your Team!
We have solutions for you.**



Former students who dropped out and now want to return. Refer them to Job Corps to complete their high school education and attain vocational training.

Undecided seniors who are not planning on attending college. Traditional trade schools can be beyond the reach of what many families can afford. Job Corps is a viable option for students who wish to continue their education, but may not have the means.

Nongraduates who want to obtain a high school education but life has erected a barrier for them (unstable households, homeless students, students that moved multiple times, students behind in credits). Job Corps can be a safe haven from distractions that are keeping them from obtaining their education.

Region II

Job Corps Center Locations

Pennsylvania Centers

Keystone JCC
235 West Foothills Drive
Drums, PA 18222

Pittsburgh JCC
7175 Highland Dr
Pittsburgh PA 15205

Red Rock JCC
Route 487 North
Lopez PA 18628

West Virginia Centers

Charleston JCC
1000 Kennawa Dr
Charleston WV 25311

Harpers Ferry JCC
146 Buffalo Rd
Harpers Ferry WV 25425

Kentucky Centers

Earl C. Clements JCC
2302 U.S. Highway 60 East
Morganfield KY 42437

Great Onyx JCC
3115 Ollie Ridge Rd
Mammoth Cave KY 42259

Muhlenberg JCC
3875 State Route 181 N
Greenville KY 42345

Pine Knot JCC
132 Job Corps Rd, U.S. Highway 27
Pine Knot, KY 42635

What is CDSS?

CDSS stands for Career Development Services System. It is a way for Job Corps to help you begin a path of lifelong learning. Job Corps personnel will work with you to achieve your professional career goals. Here are the 4 phases of CDSS:



PHASE I - THE ADMISSIONS PROCESS

This is where it all begins! During this phase you will complete the application process and begin mapping out your career path.

PHASE II - CAREER PREPARATION PERIOD (CPP)

You may be in this phase for up to 60 days after you arrive on center. You will be involved in completing assessments, learning employability and job search skills, working on computers, developing a resume, and working with a counselor to develop a personalized career development plan (PCDP).

PHASE III - CAREER DEVELOPMENT PERIOD (CDP)

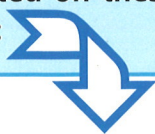
Most of your time on center will be spent in this phase. This is where you actually begin your Career Technical training and GED/High School Diploma classes (if necessary). Near the end of this period, you will begin to work with a Career Transition Readiness Specialist to find a job. They will help determine if you need assistance finding a place to live, transportation, child care, and health care, etc. after you graduate.

PHASE IV - CAREER TRANSITION PERIOD (CTP)

After you graduate, a Career Transition Specialist will work with you for up to 21 months! This means they will assist you with finding a job if you don't have one by the time you leave the center and continue to help you secure housing, transportation, child care, health care, etc.

What is CSS?

Career Success Standards are a set of eight workplace behavioral expectations for Job Corps Staff and students. They are a way of life at Job Corps. You will be evaluated on these standards every 60 days. They are:



Horizons
Youth Services

1	Workplace Relationships and Ethics	The student will leave Job Corps with the ability to productively interact with co-workers and deal with problems and situations with honesty, integrity and responsibility.
2	Communications	The student will leave Job Corps with the ability to listen actively, follow directions and communicate with others to solve problems and accomplish tasks.
3	Personal Growth and Development	The student will leave Job Corps with the personal skills, attributes and behaviors that foster confidence and drive for life-long growth.
4	Interpersonal Skills	The student will leave Job Corps with the ability to get along with others and adjust to a variety of social and professional situations.
5	Information Management	The student will leave Job Corps with the ability to interpret and evaluate data, organize and maintain information, and use technology to perform work.
6	Multicultural Awareness	The student will leave Job Corps valuing diversity, practicing cultural sensitivity and able to work with people of different backgrounds and cultures.
7	Career and Personal Planning	The student will leave Job Corps with a personal plan that outlines a step-by-step process for entering and advancing in a fulfilling career.
8	Independent Living	The student will leave Job Corps capable of finding, managing and utilizing the resources needed to maintain employment, satisfy physical and emotional needs, and lead a productive life as an independent adult.

Regional Dress Code Policy

1. If vocational uniforms are issued, they should be worn during vocational class hour.
2. Pants must be appropriate in size and worn at the waist at all times.
3. Pierced jewelry, including nose rings, lip rings, tongue rings and tongue studs will not be permitted during the training day. Necklaces and chain will be worn inside the shirt. One set of earrings may be worn either males or females. In all cases, the wearing of jewelry will not be permitted if center management considers that the jewelry presents a safety hazard, a health hazard or is inappropriate in a work like setting. No jewelry of any kind that is symbolic of gangs is permitted.
4. No body piercing, including ears, eyebrows, lips, nose, or tongue will be permitted after a student arrives on a center.
5. No clothing with nude scenes, profanity, drug, alcohol, sexual, violent, provocative, or otherwise inappropriate slogans or expressions will be permitted at any time.
6. Revealing clothing may not be worn. Skirts, dress, shirts, and pants, must be acceptable for the world of work and concealing enough so that underwear or private parts are not revealed. Undergarments must be worn at all times.
7. Hats, caps, or other headgear must not be worn in the academic classrooms or cafeteria during the training day. They may be worn in the cafeteria, recreation area and lounges after training day. Headgear that is part of a Vocational uniform such as hard hats and chef's will be worn as required by safety and health requirements. No work hats, gloves, or shop tools are permitted in any center building other than the Vocational shop, or at a specific work project.
8. No headphones, a Walkman with earplugs, or other electronic devices will be permitted out of the dorm during the training day.
9. Hairstyles including long hair and braids must be neat and well groomed. Hair color outside the natural hair color spectrum will not be allowed. Mustaches and beards must be clean and well groomed. Hairstyles that are considered inappropriate for employability are prohibited. Appropriate employability standards for a hairstyle refers to a hairstyle that in the judgment of center management and the Center Director will not negatively affect the student's ability to successfully obtain and retain a job.
10. Sunglasses may not be worn in buildings during the class day unless medically prescribed.
11. No sweat pants or exercise suites will be allowed during the training day.
12. Religious dress during the training day will be considered on an individual.